

USING THE PATIENT PORTAL GETTING STARTED

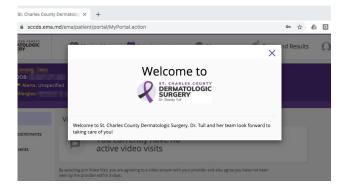
STEP 1:

Open the email you received from "Patient Portal." Follow the link to enter our Patient Portal.

Be sure to look in your spam or junk folder, in case the email was placed there.

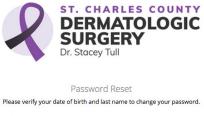
To access the patient portal for future needs (verifying appointment dates and times, updating personal information, etc.), bookmark the Patient Portal login page:

https://sccds.ema.md/ema/PatientLogin.action



STEP 2:

Enter your date of birth with the format of mm/dd/yy, and your last name. Click "Verify Information."



Date of Birth	mm/dd/yy	
Last Name		
	Verify Information	

STEP 3:

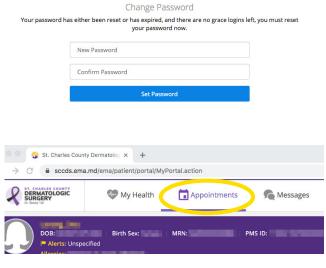
APPOINTMENTS:

"Appointment" tab.

Even if you have never created one before, you will need to reset the password.

Any scheduled appointments are listed in the

St. Charles County Dermatologic Surgery



1493 COTTLEVILLE PARKWAY, COTTLEVILLE, MO 63376 SCCDermSurgery.com • 636-317-DERM





USING THE PATIENT PORTAL ADDING PERSONAL HEALTH DETAILS

STEP 1:

Enter your personal information on the "My Health" screen.

-	County Dermatolog × + .ema.md/ema/patient/portal/MyVi	sit.action
ST. CHARLES COUNTY DERMATOLOGIC SURGERY D: Storey Tul	💎 My Health	Appointments
DOB: Alerts: U Allergies:		MRN: PMS ID:
Contact Info	My Contact	

STEP 2:

Continue to select each topic on the left side of the page, and enter your information as requested.

Allergies:	pecified
	▼ 1
Contact Info	Medications
Insurance and Pharmacy	Q Mark
Medications	No Medications
Allergies	Add New Medication
Past Medical History	Drug Name:
Skin Disease History	

STEP 3:

Be sure to click the "Save and Continue" button at the bottom of the page, for each section.



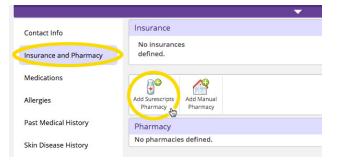




USING THE PATIENT PORTAL **ADDING PHARMACY DETAILS**

STEP 1:

Add your insurance and pharmacy information on the "Insurance and Pharmacy" tab. Be sure to select the "Add Surescripts Pharmacy" option, and not the manual option.



STEP 2:

Use the Filter to search for your pharmacy.

Pharmacies	
Filter	
Name Walgreens	City Creve Coeur
Phone	State Missouri
Fax	Zip Code
Refill enabled Yes No 🧿	Any Type 💿 Retail Mail
EPCS enabled Yes No	Any

STEP 3:

Select the "Store Name" to choose a pharmacy from the search results list.

Community, A Walgreens Rx #16552	3148132160	3148132161	628 N NEW BALLAS RD SUITE A	CREVE COEUR	MO	631
WALGREENS DRUG STORE #03305	3148784413	3148788055	12661 OLIVE BLVD	CREVE COEUR	MO	6314

STEP 4:

A green check mark will indicate that your pharmacy has been selected.

* If you don't know your pharmacy off hand, we can add that when you come in for your appointment.

in biscuse matory	Pharmacy			
cial History	eRxAvailable	Name		
uality Measures	\checkmark	WALGREEN #03305		
plantable Devices				

Skin Disease History

So Qu

Im

eRxAvailable	Name	Phone	Fax	Address
(~)	WALGREENS DRUG STORE	(314) 878-	(314) 878-	12661 O
	#03305	4413	8055	CREVE C
				6314163





USING THE PATIENT PORTAL RESET PASSWORD

STEP 1:

Open the email you received from "Patient Portal." Be sure to look in your spam or junk folder, in case the email was placed there. Or, enter this URL into your browser window:

https://sccds.ema.md/ema/PatientLogin.action



STEP 2:

Select the Forgot Password link, below the login button.



STEP 3:

Enter your email address as the username. Enter your date of birth in this format: mm/dd/yyyy. Enter your last name. Check the box next to "I'm not a robot." Click the "Request Email" button.

